



# STANDARD PROJECT REQUIREMENT CHECKLIST E-36

**Development Services**  
Land Development Engineering  
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## Project Information

Project Name:

Project ID:

DWG No. or Building Permit No.:

## Baseline BMPs for Existing and Proposed Site Features

Complete the **Table 1 - Site Design Requirement** to document existing and proposed site features and the BMPs to be implemented for them. All BMPs must be implemented **where applicable and feasible**. Applicability is generally assumed if a feature exists or is proposed.

BMPs must be implemented for **site design** features **where feasible**. Leaving the box for a BMP unchecked means it will not be implemented (either partially or fully) either because it is inapplicable or infeasible. Explanations must be provided in the **area below**. The table provides specific instructions on when explanations are required.

### Table 1 - Site Design Requirement

#### A. Existing Natural Site Features (see Fact Sheet BL-1)

1. Check the boxes below for each existing feature on the site.	1. Select the BMPs to be implemented for each identified feature. Explain why any BMP not selected is infeasible in the area below.	
	SD-G Conserve natural features	SD-H Provide buffers around waterbodies
<input type="checkbox"/> Natural waterbodies	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Natural storage reservoirs & drainage corridors	<input type="checkbox"/>	--
<input type="checkbox"/> Natural areas, soils, & vegetation (incl. trees)	<input type="checkbox"/>	--

#### B. BMPs for Common Impervious Outdoor Site Features (see Fact Sheet BL-2)

1. Check the boxes below for each proposed feature.	2. Select the BMPs to be implemented for each proposed feature. If neither BMP <b>SD-B</b> nor <b>SD-I</b> is selected for a feature, explain why both BMPs are infeasible in the area below.		
	SD-B Direct runoff to pervious areas	SD-I Construct surfaces from permeable materials	Minimize size of impervious areas
<input type="checkbox"/> Streets and roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Check this box to confirm that all impervious areas on the site will be minimized where feasible.  If this box is not checked, identify the surfaces that cannot be minimized in area below, and explain why it is
<input type="checkbox"/> Sidewalks & walkways	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Parking areas & lots	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Driveways	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Patios, decks, & courtyards	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Hardcourt recreation areas	<input type="checkbox"/>	<input type="checkbox"/>	

<input type="checkbox"/> Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<i>infeasible to do so.</i>
<b>C. <input type="checkbox"/> BMPs for Rooftop Areas:</b> Check this box if rooftop areas are proposed and select at least one BMP below. If no BMPs are selected, explain why they are infeasible in the area below.			<b>(see Fact Sheet BL-3)</b>
<input type="checkbox"/> <b>SD-B</b> Direct runoff to pervious areas	<input type="checkbox"/> <b>SD-C</b> Install green roofs		<input type="checkbox"/> <b>SD-E</b> Install rain barrels
<b>D. <input type="checkbox"/> BMPs for Landscaped Areas:</b> Check this box if landscaping is proposed and select the BMP below <div style="text-align: center;"><input type="checkbox"/> <b>SD-K Sustainable Landscaping</b></div> If SD-K is not selected, explain why it is infeasible in the area below.			<b>(see Fact Sheet BL-4)</b>
Provide discussion/justification for site design BMPs that will <b>not</b> be implemented (either partially or fully):			

### Baseline BMPs for Pollutant-generating Sources

All development projects must complete **Table 2 - Source Control Requirement** to identify applicable requirements for documenting pollutant-generating sources/ features and source control BMPs.

BMPs must be implemented for **source control** features **where feasible**. Leaving the box for a BMP unchecked means it will not be implemented (either partially or fully) either because it is inapplicable or infeasible. Explanations must be provided in the **area below**. The table provides specific instructions on when explanations are required.

**Table 2 - Source Control Requirement**

A. Management of Storm Water Discharges						
<b>1. Identify all proposed outdoor work areas below</b>  <input type="checkbox"/> Check here if none are proposed	<b>2. Which BMPs will be used to prevent materials from contacting rainfall or runoff?</b> (See Fact Sheet BL-5) Select all feasible BMPs for each work area			<b>3. Where will runoff from the work area be routed?</b> (See Fact Sheet BL-6) Select one or more option for each work area		
	<b>SC-A</b> Overhead covering	<b>SC-B</b> Separation flows from adjacent areas	<b>SC-C</b> Wind protection	<b>SC-D</b> Sanitary sewer	<b>SC-E</b> Containment system	Other
<input type="checkbox"/> Trash & Refuse Storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Materials & Equipment Storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/> Loading & Unloading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Fueling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Maintenance & Repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Vehicle & Equipment Cleaning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. Management of Storm Water Discharges (see Fact Sheet BL-7)**

*Select one option for each feature below:*

• Storm drain inlets and catch basins ...	<input type="checkbox"/> are not proposed	<input type="checkbox"/> will be labeled with stenciling or signage to discourage dumping <b>(SC-F)</b>
• Interior work surfaces, floor drains & sumps ...	<input type="checkbox"/> are not proposed	<input type="checkbox"/> will not discharge directly or indirectly to the MS4 or receiving waters
• Drain lines (e.g. air conditioning, boiler, etc.) ...	<input type="checkbox"/> are not proposed	<input type="checkbox"/> will not discharge directly or indirectly to the MS4 or receiving waters
• Fire sprinkler test water ...	<input type="checkbox"/> are not proposed	<input type="checkbox"/> will not discharge directly or indirectly to the MS4 or receiving waters

*Provide discussion/justification for source control BMPs that will **not** be implemented (either partially or fully):*

<b>Form Certification</b>		
<p>This E-36 Form is intended to comply with applicable requirements of the city's BMP Design Manual. I certify that it has been completed to the best of my ability and accurately reflects the project being proposed and the applicable BMPs proposed to minimize the potentially negative impacts of this project's land development activities on water quality. I understand and acknowledge that the review of this form by City staff is confined to a review and does not relieve me as the person in charge of overseeing the selection and design of storm water BMPs for this project, of my responsibilities for project design.</p>		
<table border="1"><tr><td>Preparer Signature:</td><td>Date:</td></tr></table>	Preparer Signature:	Date:
Preparer Signature:	Date:	
Print preparer name:		